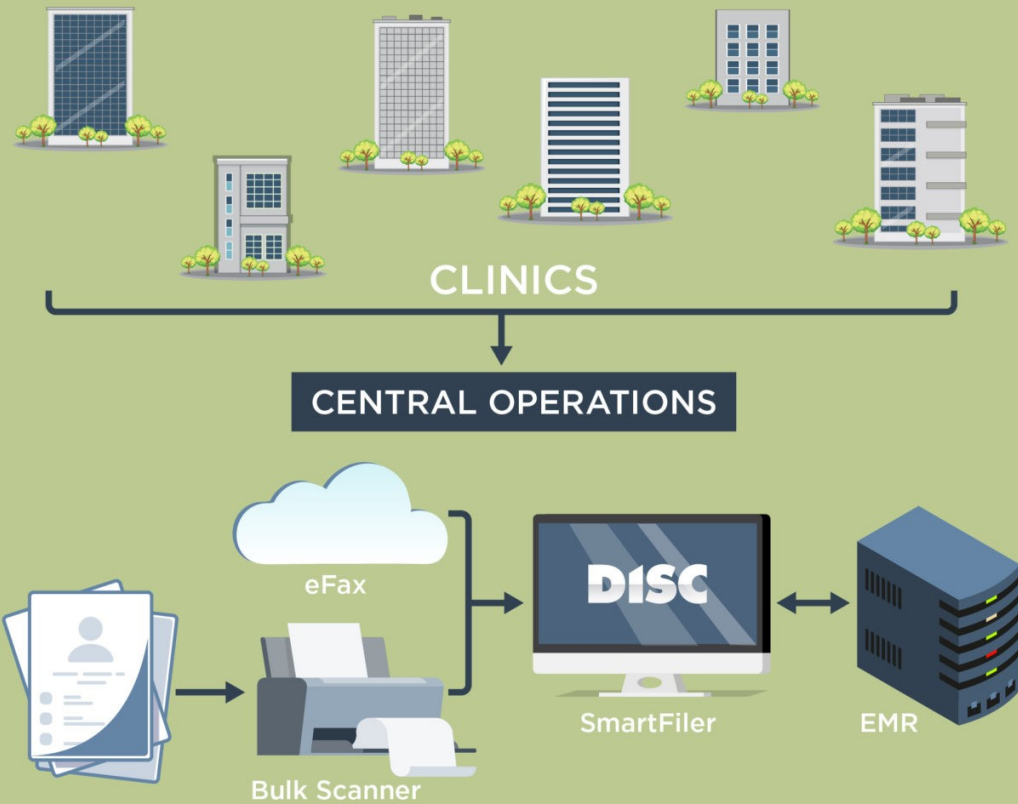


# CENTRALIZED CONFIGURATION



## CENTRALIZED ADVANTAGES:

1. Central decision-making and a clear chain of command for filing responsibilities
2. Focused vision and faster implementation of document filing policies and processes
3. Fewer people manually indexing in EHR improves efficiency and reliability
4. Workload consistency, regardless of each office/clinic's document volume

## DECENTRALIZED ADVANTAGES:

1. Eliminate paper document transportation costs (postage, courier, etc.)
2. Reduce risk of paper document losses and delayed scanning
3. Distributed workload, each office/clinic responsible for its own document volume

# DECENTRALIZED CONFIGURATION

